

PERSONAL DATA POLICY FOR VOLUNTEERS AT DOWN THE DRAIN CONCERTS

1 General

1.1

This personal data policy applies to all the personal data that you provide to us and / or which we collect about you as part of your affiliation as a volunteer at the festival. We are the data controller for the processing of your personal data.

1.2

In this personal data policy, you can read more about which personal data we collect, how we handle your personal information and how long we keep information about you etc. You should read this policy and write us at info@downthedrain.dk if there is anything in this policy that you cannot accept. At any time, you can find the current version of this personal data policy at downthedrainconcerts.dk

1.3

The overall legal framework for our processing of personal data is the European Parliament and Council Regulation (EU) 2016/679 27 April 2016 on the protection of individuals about the processing of personal data and the free movement of such data and the repeal of Directive 95 / 46 / EC with related regulation. In addition, the law which may be adopted based on the draft law on supplementary provisions for the regulation of the protection of individuals regarding the processing of personal data and on the free movement of such information, is published on 25 October 2017.

1.4

All questions concerning this personal data policy and suspicion of non-compliance must initially be addressed to us at info@downthedrain.dk.

2 Definitions

2.1 Below are definitions of some of the most important personal data protection concepts:

Personal Information: Any kind of information about an identified or identifiable physical person. In other words, any information that can directly or indirectly, alone or in combination, identify a certain physical person.

3 Purpose of processing your personal data

3.1

The purpose of collecting and processing the personal data is to handle your participation as a volunteer at the festival and further events within Down the Drain Group. Your personal information will be used for the following purposes:

- Documentation of the event history
- Contact in connection with your participation in our events etc.

- Ordinary personnel administration, including registration of enrollment for events, overview of assignment registration, publication of information (including newsletters, evaluation link, return invitation etc.)
- Administration of collection / refund of deposit and fees etc.
- Administration of industrial injury insurance for volunteers
- Managing access rights to ruby.downthedrain.dk

3.2

We only use your information for the above purposes unless a new purpose is clearly compatible with the original purpose or if you have previously given consent.

3.2.1

To ensure the quality of your personal information, you will be automatically asked to update them annually on ruby.northside.dk. However, we dependent on you inform about relevant changes such as new e-mail address, new phone number or the like.

4 The personal information we treat about you

4.1

We collect this information directly from you:

4.1.1

Name, address, zip code, city, mobile number, email address, social security number, registration and account number (only on medical certificate request).

4.1.2

We generally do not collect any specific categories of information about you. However, we would like to know if there is anything health-related we must consider in connection with the tasks you are expected to solve at our event. For example, if you have poor back, bad knees, a disability or the like. Furthermore, if you receive medication for something that we need to be aware of - asthma, allergies or the like. We treat the information exclusively based on your participation in our events. Afterwards, the information will be deleted.

4.1.3

In connection with your registration as a volunteer, you are requested to give consent that we reserve the right to obtain information about your criminal record. We only treat the certificate based on your consent. We will delete the certificate immediately after your participation in the festival. With your consent, we will subsequently obtain information about your criminal record once a year if you still wish to be a volunteer.

5 Why are we allowed to process information about you (processing basis)?

5.1

You enter into an agreement with us when you volunteer. For us to manage your voluntary affiliation, we need to be able to process your personal information. We can also process your regular personal data if you have a request or the like that precedes your decision to enter into an agreement with us. The legal basis for processing your personal data is Article 6 (1). 1, (b) of the Personal Data Regulation, as the processing of your information is necessary for us to fulfill our agreement with you and / or that we may handle inquiries and the like prior to your potential agreement with us.

5.2

We may also process a few common personal data about you as part of your affiliation with us as a volunteer, because we have a legitimate interest in processing such information, cf. the Personal Data Regulations category. 6 pieces. 2, (f) unless your right to obtain the protection of your own personal data precedes our legitimate interest in processing your information.

5.3

In some cases, we are also legally obliged to process personal information about you. This can, for example, be used for documentation of medical allowance, expenses and the like in accordance with the rules in the Danish Bookkeeping Act. The company must, among other things, store accounting records for five years from the end of the financial year to which the accounting record relates.

5.4

Our processing of any special categories of personal data (sensitive information), such as, information about your health, is based on your consent, cf. the Personal Data Regulations category. 9 p. 2, (a) or in order that a legal claim can be determined, enforced or defended, cf. the Personal Data Regulations category. 9 p. 2, (f).

6 Sharing your personal information

6.1

We share your personal information with the third parties who assist us in managing our personnel administration, including, for example, handling of the charge / refund of deposit and fee, hosting of IT systems, etc. This means that we can share your information with, for example, our data processors, e.g. consisting of service providers and technical support.

6.2

We can also share your information with our other companies / organizations to the extent this is relevant.

6.3

In addition to the above, we share your information to the extent that we are obliged to do so, e.g. because of requirements for reporting to public authorities such as SKAT.

7 Storing and deleting your personal information

7.1

We store the personal information, we treat about you as part of the ongoing administration of your volunteer work, such as information on event history, CPR, e-mail address in connection with invitation as a recurring volunteer etc., for up to two years from you were last active at one of our events. If you do not actively update and approve that we must continue to store your information, all your information will be permanently deleted in our database.

7.2

Other personal information about you that we deal with, such as a criminal record, work or residence permit, will immediately be deleted after your participation at the festival.

8 Your rights

8.1

Insight

8.1.1

You have the right to gain insight into the personal information we treat about you. By writing to us at info@downthedrain.dk, you can request access to the personal information we have registered about you - including the purposes for which the information was collected. We will comply with your insight request as soon as possible.

8.2

Correction and deletion

8.2.1

You have the right to request the correction, additional processing, deletion or blocking of the personal information we process about you. We will comply with your request as soon as possible. We will contact you, if we cannot accommodate your request.

8.2.2

Other rights are stated in the Articles 18 - 20 of the Regulation

8.3

Revocation of consent

8.3.1

You have the right to withdraw your consent, if the processing of your personal information is based on your consent. Your withdrawal does not affect the legality of the treatment that was performed before you withdrawn your consent. Please contact us at info@downthedrain.dk if you have any doubts as to whether you have consented to the processing of your personal data or if you wish to revoke your consent.

8.4

Terms and / or limitations of your rights

8.4.1

There may be conditions or restrictions related to the utilisation of the above rights.

8.5

Possible consequences of not submitting personal data

8.5.1

If you do not wish to give consent to personal data within the above described framework, you are not able to be a volunteer.

9 Security

9.1

Our processing of personal data is subject to our IT and security policy. Our IT and Security Policy also contains rules for implementing risk assessment and impact analysis of existing and new or changed processing activities.

10 Appeal to supervisory authority

10.1

If you are dissatisfied with our processing of your personal data, you can appeal to the Danish Data Inspectorate: Datatilsynet, Borgergade 28, 5th floor, 1300 Copenhagen K., telephone +45 3319 3200, e-mail: dt@datatilsynet.dk

11 Changes and Updates

11.1

We reserve the right to change this policy on an ongoing basis. The latest updated policy can always be found via downthedrainconcerts.dk

This policy was last updated on 08.02.2019